

CNIT 197 AND 198 - Internship and Work Experience

Instructor: Elizabeth Biddlecome, with assistance from Sam Bowne

Class Website: <https://samsclass.info/197>

Class Email: cnit.197@gmail.com

CLASS POLICIES

Grading: A or F

There are only three things you need to do to succeed in this class:

1. **Get a job**
2. **Return the Work Experience Form by Midterm**
3. **Return the Training Form by Final Exam Week**
(Forms are available online at samsclass.info)

Attendance

For each unit of credit, you must work 75 hours per semester if you are on a paid assignment. For unpaid assignments, 60 hours per semester must be logged. For example, CNIT198 is a 2 unit class so you must work 150 hrs/paid or 120 hrs/unpaid in the semester.

COURSE	CREDITS	UNPAID	PAID
CNIT197	1	60 Hrs	75 Hrs
CNIT198	2	120 Hrs	150 Hrs

If you do not find an internship it is your responsibility to drop from this class

Assignments

1. Come to the CNIT Job Fair, Tue Sept 4 4:00 – 6:00 in MUB 140. Bring your **resume**.
2. If you would like help preparing your resume, email snelson@ccsf.edu
3. Complete the "**Work Experience Form**" and deliver it to your instructor. This form determines your Midterm Grade. You can slide the paper under Sam's office door (Cloud 216) or email it to cnit.197@gmail.com.
4. Perform training or other tasks as required by your employer.
5. Conversations with Supervisor and Internship coordinator as needed
6. Complete the "**Training Form**" and deliver it to your instructor. This form determines your Final Grade.