

# CNIT 197 AND 198 - Internship and Work Experience

**Instructors:** Sam Bowne  
**Class Website:** <https://samsclass.info/197>  
**Class Email:** [cnit.197@gmail.com](mailto:cnit.197@gmail.com)

## CLASS POLICIES

### Grading: A or F

There are only three things you need to do to succeed in this class:

1. **Get a job**
2. **Return the Work Experience Form by Midterm**
3. **Return the Training Form by Final Exam Week**  
(Forms are available online at [samsclass.info](https://samsclass.info))

### Attendance

For each unit of credit, you must work 75 hours per semester if you are on a paid assignment. For unpaid assignments, 60 hours per semester must be logged. For example, CNIT198 is a 2 unit class so you must work 150 hrs/paid or 120 hrs/unpaid in the semester.

COURSE	CREDITS	UNPAID	PAID
CNIT197	1	60 Hrs	75 Hrs
CNIT198	2	120 Hrs	150 Hrs

*If you do not find an internship it is your responsibility to drop from this class*

### Assignments

1. Come to the CNIT Job Fair, *details at [samsclass.info](https://samsclass.info)*. Bring your **resume**.
2. If you would like help preparing your resume, email [snelson@ccsf.edu](mailto:snelson@ccsf.edu)
3. Complete the "**Work Experience Form**" and deliver it to your instructor. This form determines your Midterm Grade. You can slide the paper under Sam's office door (Cloud 216) or email it to [cnit.197@gmail.com](mailto:cnit.197@gmail.com).
4. Perform training or other tasks as required by your employer.
5. Conversations with Supervisor and Internship coordinator as needed
6. Complete the "**Training Form**" and deliver it to your instructor. This form determines your Final Grade.