

CNIT 197 AND 198 - Internship and Work Experience

Instructors: Sam Bowne and Richard Wu

Class Website: <https://samsclass.info/197>

Class Email: cnit.197@gmail.com

CLASS POLICIES

Grading: A or F

There are only three things you need to do to succeed in this class:

1. Get a job
2. Return the Work Experience Form before Midterm
3. Return the Training Form and Memorandum of Agreement before Final Exam Week

(Forms are available online at samsclass.info)

Attendance

For each unit of credit, you must work 75 hours per semester if you are on a paid assignment. For unpaid assignments, 60 hours per semester must be logged. For example, CNIT198 is a 2 unit class so you must work 150 hrs/paid or 120 hrs/unpaid in the semester.

COURSE	CREDITS	UNPAID	PAID
CNIT197	1	60 Hrs	75 Hrs
CNIT198	2	120 Hrs	150 Hrs

If you do not find an internship it is your responsibility to drop from this class

Assignments

1. Come to the CNIT Job Fair. Bring your **resume**. The date and location of the Job Fair is on the website: <https://samsclass.info/197>
2. If you would like help preparing your resume, email snelson@ccsf.edu
3. Complete the "**Work Experience Form**" and deliver it to your instructor. This form determines your Midterm Grade. You can slide the paper under Sam's office door (Cloud 216) or email it to cnit.197@gmail.com.
4. Perform training or other tasks as required by your employer.
5. Conversations with Supervisor and Internship coordinator as needed
6. Complete the "**Training Form**" and the "**Memorandum of Agreement**" forms and deliver them to your instructor. They determine your Final Grade.