

POLICY STATEMENT

INSTRUCTOR

Sam Bowne Web Site: samsclass.info E-mail: sbowne@ccsf.edu

GRADES

The number of points you accumulate during the semester determines your final grade. You can earn points in the following areas:

9 Quizzes @ 20 pts. each	180 points
18 Projects (estimated)	270 points
Final Exam	70 points

Total	520 points

Your final letter grade is determined from your total points as shown below:

<u>Points</u>	<u>Grade</u>	<u>P/NP Grade</u>
90% or more	A	P
80% - 89.9%	B	P
60% - 79.9%	C	P
50% - 59.9%	D	NP
49.9% or less	F	NP

Please keep all graded papers until you have received your official grade report. If there is any dispute over a recorded score, you must produce the graded paper. This course allows "pass/no pass" grading, if that option is requested before the deadline (see attached schedule).

QUIZZES

There will be quizzes almost every week, each worth 20 points.

There will be NO makeup quizzes. Quizzes missed due to unavoidable absences, or absences arranged in advance, will be assigned a score determined from averaging scores from other quizzes or the final exam.

However, if a student's percentage scores on all the quizzes combined falls below that student's percentage score on the final exam, due to missed quizzes or any other reason, the quizzes will be assigned a percentage score equal to the final exam percentage score. This means that a student who has done well on the homework but badly on the quizzes can still get a good final grade by doing well on the final exam.

FINAL EXAM

The final exam covers all material for the semester. No books, notes, or other aids are allowed at the final exam, or for the quizzes.

PROJECTS

There will be many projects. Projects submitted up to 2 weeks late will lose 5 points in addition to any points lost through errors. Projects more than 2 weeks late are worth no points. There will be extra-credit projects as well, which are not required but which will increase your score if you do them correctly.

YOU MUST SUBMIT FULL-SCREEN IMAGES TO GET FULL CREDIT.

Since this is a hands-on computer course, you should plan on spending at least 3-6 hours per week of computer time in addition to normal study time outside of class.

POLICY STATEMENT

WARNING ABOUT HACKING

OBEY THE LAW! Don't enter computer systems without the permission of the owners, or disrupt networks. The hacking skills taught in this course are only safe and legal when used on your own computers, or on computers you have permission to use. If you break the law, you face possible criminal prosecution and prison time, and neither your instructor nor CCSF will be able to save you.

Students who appear to lack maturity, responsibility, or ethics may be expelled from the class. This is necessary to protect them and the college.

In addition, students who commit computer crimes may receive a point loss or other penalty, up to and including an immediate final grade of F and being banned from the computer labs. If a situation arises where you are uncertain about the ethics involved, please talk to your instructor.

ETHICS AND CHEATING

Security professionals are held to high standards of ethics, like police officers. Lying, copying other students' work and passing it off as your own, and performing illegal cyberattacks will not be tolerated in this class. Offenders will be punished by losing points, or by immediate expulsion and a final grade of F, at the discretion of the instructor. If you are unsure whether something is unethical, please discuss it with your instructor before submitting questionable work for credit.

CLASS ATTENDANCE

Class attendance is required. I reserve the right to drop any student who has missed three quizzes. However, under normal circumstances, I do NOT drop students from the class rolls. It is the student's responsibility to file the paperwork needed to drop or withdraw from this class. If you simply stop attending class, you will probably receive a failing grade for the course.

ACCESSIBILITY

If you need classroom or testing accommodations because of a disability, have emergency medical information to share with me, or need special arrangements in case the building needs to be evacuated, please make an appointment with me as soon as possible.

CHANGES

I reserve the right to change any of these policies as necessary during the semester and will inform you of any changes