

Non Disclosure Agreement

- 1- **Introduction:** In consideration of continued enrolment in CNIT 125 at City College of San Francisco – CCSF, the terms of this nondisclosure agreement are hereby required to be agreed upon by student individually.
- 2- **Definitions:** For the purpose of this agreement, the words and phrases are defined as below:
 - i. Agreement: refers to this nondisclosure agreement.
 - ii. CCSF: Includes but not limited to; City College of San Francisco as an entity, the administration at CCSF, authorized and concerned staff and teachers assigned to related course.
 - iii. Security Review: Research and tests done on CCSF equipment, policies and procedures for the purpose of finding vulnerabilities and irregularities.
 - iv. Sensitive Data: includes but not limited to:
 - a. the data containing students’ information and staffs’ salaries, skills, strength and weaknesses
 - b. technical information, equipment configuration, premises and all related information
 - c. policies and practices at CCSF pertaining to staff
 - d. trade secrets
 - e. findings and sharing in the class by any or all students
 - f. information considered valuable to CCSF and generally not known to public
 - g. any other information that is not listed above but which, if abused or misused, could reasonably be expected to adversely affect CCSF in its normal operations
 - v. Non-related Parties: Excludes CCSF and the students enrolled in CNIT 125 Spring 2010 session.
 - vi. End of Enrollment: includes the events; completing the course, successfully or unsuccessfully, dropping the class, expelled or removed from class for any reason
- 3- **Terms:** The following points express the terms and conditions of this agreement:
 - i. All research, paperwork and findings, whether or not prepared or developed by me, shall be kept in strictest confidence.
 - ii. No sensitive data to be used or abused by any student for personal purpose or to benefit some else besides CCSF.
 - iii. At the end of enrollment promptly deliver all original and copies thereof of all documents, records, software programs, media and other material containing any CCSF’s trade secrets. This also includes all equipment, files, software programs and other personal property belonging to CCSF.
 - iv. Keep the sensitive data and any information, learned during the course, strictly confidential, during and after the enrollment period.
 - v. Summarily, during the process of this course the student will be exposed to CCSF sensitive data which are not to be made aware to non-related parties, without due and explicit authorization of CCSF.
 - vi. CCSF reserves all the rights to all information gathered and distributed in the class.
 - vii. CCSF is entitled to an injunction to restrain from breach or threatened breach, in the event of a breach or threatened to breach this agreement.
 - viii. CCSF, at its discretion, may pursue any remedy at law or in equity for any breach or threatened breach.
 - ix. The terms and conditions are construed and enforced in accordance with the laws of the State of California.
 - x. Each term of this agreement is in affect independently, regardless of invalidity or unenforceability of any other clause.
 - xi. Alteration to this agreement are not permitted unless provided in writing and signed by all concerned parties.
- 4- **Acknowledgement:** I, the undersigned, have carefully read and considered all the clauses of this agreement and agree to the same. I also agree not to abuse or exploit any sensitive data or information acquired by me during enrollment period. These clauses are fair and reasonably required to protect CCSF’s interest. I also acknowledge that I have received a copy of this agreement duly signed by me.

SIGN: _____
(above the line)

PRINT NAME: _____

DATE: _____

STUDFNT ID: _____